

Panhandle Community Unit District No. Two Board of Education

Regular Session Minutes October 23, 2023

The Panhandle Board of Education met in regular session on Monday, October 23, 2023, at the Panhandle Learning Center in Raymond at 7:00 p.m. Board President, Terri Payne called the meeting to order at 7:00 p.m. and roll call was taken.

Board Members Present: Teresa Payne, President; Dana Pitchford, Vice-President; Gabe Pope, Secretary; Darrin Daugherty, Scott Cowdrey, Heather Millburg, and Gretchen Rovey

Board Members Absent:

Also in attendance: Aaron Hopper, Superintendent; Ken Schuster, Principal; Joe Webb Principal, Josh Stone, Lindsay Pope, Kaitlan Cray, Amber Carron, Jen Carron, and Josh Andres from Scheffel Boyle

Community Comments

None

Additions/Deletions to the Agenda

None

Consent Agenda

- A. Approval of minutes of September 2023, budget hearing, regular and executive sessions.
- B. Approval of October 2023 bills, September 2023 disbursements, Treasurer's Report and Activity Accounts.
- C. Approval of the FY24 School Maintenance Grant Application
- D. Approve disposal of closed-session recordings over 24 months old

It was moved by Pitchford and seconded by Pope to approve the Consent Agenda as presented. Motion carried 7-0.

Old Business Items

Approval of audit

Josh Andres from Scheffel Boyle presented the audit. Mr. Andres reviewed the annual financial report, independent auditor's report, and audit summary for the year that ended June 30, 2023. Mr. Andres commented on the processes of the district to navigate through federal grants and reporting requirements.

It was moved by Millburg and seconded by Daugherty to approve the FY23 Panhandle School District Audit as presented. Motion carried 7-0.

Solar Presentation

This item was removed from the agenda as the presentation was not ready for the October board meeting. The company will be at the November meeting to present.

Board Development

Mr. Hopper presented several items as a part of the ongoing board development processes within the school district. Mr. Hopper updated the board on next month's professional development that will be provided through the Joint Annual Conference in Chicago. The board members will present information from the workshops at the November meeting.

Mr. Hopper shared information about the upcoming tentative levy process. Included in the packet were two levy examples that highlighted what the levy might look like based on how EAV is reflected in the 2023 levy.

The final update for the board was regarding the work that is being done to develop a bus driver procedure plan for employees who wish to drive the activity bus. The item was discussed by the board and will be placed on the November agenda for consideration.

New Business Items

School library per-capita grant

Mr. Hopper presented information to the board on the school library per-capita grant and the Illinois Library Standards.

Approval of the Tentative 2024 Senior Trip

Mr. Schuster provided the board with information regarding the tentative plan for the 2024 senior trip. The senior class has selected Branson as their choice for the location and the dates of the trip will be April 26-27th.

It was moved by Pitchford and seconded by Millburg to approve the tentative 2024 senior trip as presented. Motion carried 7-0.

Approval of the Tentative 2024 baseball Trip

Mr. Hopper asked Mr. Stone to present information on the trip. The plan would be to take the team to play in Moline, IL and then visit the Field of Dreams site in Dyersville, IA. The tentative Dates of the trip would be April 26-28, 2024.

It was moved by Pitchford and seconded by Cowdrey to approve the tentative 2024 baseball trip as presented. Motion carried 7-0.

*Approval of the 2024 Graduation Date**

The board reviewed the graduation date for the class of 2024.

It was moved by Pitchford and seconded by Pope to set the 2024 Lincolnwood Graduation date as Friday, May 17, 2024. Motion carried 7-0.

Community Comments

None

Administrative Reports

Administrative reports were presented.

Executive Session

It was moved by Pitchford and seconded by Rovey to enter into closed session at 7:53 p.m. for the following purposes as allowed under the Illinois Open Meetings Act 5 ILCS 120/2(c): Discussion of minutes lawfully closed whether for purposes of approval by the body of the minutes or semi-annual review of the minutes; Appointment, employment and/or dismissal of employees of the District and Student Matters. Motion carried 7-0.

It was moved by Pope and seconded by Millburg to reconvene into open session at 8:22 p.m. Motion carried 7-0.

Executive Session Action

It was moved by Pitchford and seconded by Pope to keep the closed session minutes from the February 2023 through September 2023 meetings closed. Motion carried 7-0.

It was moved by Cowdrey and seconded by Millburg approve the leave request from Rayanne Thompson as presented. Motion carried 7-0.

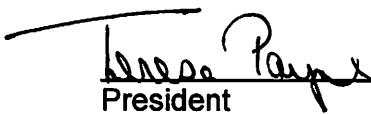
It was moved by Pitchford and seconded by Daugherty accept the resignation of Amanda Bergman as district paraprofessional. Motion carried 7-0.

It was moved by Cowdrey and seconded by Rovey to accept the resignation of Robin Sarver as district paraprofessional effective October 19, 2023. Motion carried 7-0.

It was moved by Pitchford and seconded by Rovey approve the hire of Charlene Millburg as district paraprofessional pending successful completion of all state and local employment requirements. Motion carried 7-0.

Adjournment

It was moved by Millburg and seconded by Pope to adjourn at 8:23 p.m. Motion carried 7-0.



President



Secretary